



MAID OF HONOR DUTIES CHECKLIST

VISIONS EVENT STUDIO // CHICAGO, IL

pre-wedding

- ATTEND ALL WEDDING DRESS SHOPPING & FITTINGS**
There's usually champagne involved, so there's not too much to complain about here!
- HELP SEARCH FOR VENDORS**
She cherishes your opinion, so make sure you help her where she needs you.
- LEAD THE BRIDAL PARTY**
They will come to you for all dates, times, and events. So be on your game, and keep all your info organized in your Kate Spade agenda.
- THROW A BRIDAL SHOWER**
Here's when that party planning comes into action! Host or co-host an awesome pre wedding shower.
- THROW A BACHELORETTE PARTY**
The most fun part of all, right!? Get creative and create a celebration that will be remembered for years to come.
- ATTEND ALL PRE-WEDDING EVENTS**
We already talked about the parties and dress fitting. But don't forget to help with and attend the rehearsal dinner, rehearsal, and engagement party.
- WRITE A TOAST**
Maid of honor and best man are required to give a toast. Let the bride know what she means to you and how happy you are for her.

wedding day

- BEAUTY ROOM**
Set up an awesome 'getting ready' room for you and the girls. Good music, a mimosa bar, and snacks are a good start!
- EMERGENCY KIT**
Set one up for the bride. Band-Aids, extra hair spray; better safe than sorry.
- KEEP HOLD OF VENDORS**
Have their contact info in your phone ready to go just in case
- HOLD THE GROOMS RING**
And hold on tight! Keep this with you at all times on wedding day because he's going to need that at the alter.
- DIRECT GUESTS**
They will most likely come to you and the best man when they have a question because they wont want to interrupt the newly weds. Know all of the important times and locations.
- GIVE YOUR TOAST**
You worked all night on it, now it's your time to shine!
- STAY AFTER**
Once the bride is sent on her way with her hubby, stay a few extra minutes and help the rest of the guests get home and make sure everything is in order.

post-wedding

- WEDDING GIFTS**
Odds are that in the chaos of the wedding, the couple didn't take the time to pack the car with their gifts. You did! So make sure all the gifts are transported to them safely.
- RELAX!**
It's over! And you did an amazing job. She will thank you forever for what you have done, and now you can kick your heels up and take a breath.